

Utility Fee Credit Submittal Requirements

ACC shall review the Credit Application for compliance with this policy. Forms have been provided for the convenience of the applicant and ACC staff. Should the forms not fit your specific circumstances, please complete the forms as best as you can and attach the additional information. Credit Application shall include:

1. Review Fee
None required
2. Credit Application
 - a. Type of credit requested
 - b. Applicant information
 - c. Owner information
 - d. Property information
 - e. Certifications
 - The applicant shall provide written certification showing the best management practices (BMPs) that are the subject of the credit request have been constructed and are functioning in the manner indicated in the credit application.

and/or
 - The applicant shall provide written certification from a Registered Professional Engineer or Land Surveyor that the property or portion of property requesting credit are correct.
3. Stormwater Utility Credit Calculation Sheet
4. Supporting Documentation
The applicant shall provide for review and approval by ACC any hydrologic/hydraulic studies, plans, and other supporting documentation required to demonstrate, to the satisfaction of ACC staff, that the stormwater management facilities meet the requirements for the credits requested. Supporting documentation may include some or all of the following:
 - a. Supporting calculations
 - b. An approved Stormwater Management Plan
 - c. A summary of the education program(s) and curriculum
 - d. An approved Farm Plan
5. Copy of the Maintenance Easement from the Stormwater Management Plan
6. Copy of the Operations and Maintenance Plan Agreement from the Stormwater Management Plan

Athens-Clarke County Stormwater Utility

Credit Application

Fee: None required

Credits Applied for (check all that apply): Quantity Quality Education Agriculture Subdivision

Service Area (check one): Riparian UGA Winterville ACC General

Applicant Information (Financially Responsible Entity): (Please print or type)

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____ Email: _____ Telephone: (____) ____ - _____

Property Owner Information (If Different from Above):

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____ Email: _____ Telephone: (____) ____ - _____

Property Information:

Property Location/Address: _____

Parcel Identification Number (PIN): _____

Name of receiving water (if applicable): _____

Brief description of stormwater facilities at Location or basis for requesting credit: _____

Plan Review Information:

Please indicate the review information submitted with this application:

- Narratives Site Plans Survey Plat with Topography Runoff Calculations Routing Calculations
 Stage/Storage/Discharge Tables Outlet Structure Details As-Built Plans Maintenance Plan

Certifications:

The above information is true and correct to the best of my knowledge and belief. (This form must be signed by the financially responsible person if an individual, or if not an individual, by an officer, director, partner, or registered agent with authority to execute instruments for the financially responsible entity). I agree to provide corrected information should there be any change in the information provided herein.

Type or print name

Title or Authority

Signature

Date

The following certification is required for approval of all credits for which a certified technical submission was required:

The above information and the information attached was prepared either by or under the supervision of myself as the qualified professional and is true and correct to the best of my knowledge and belief that the facilities were designed in accordance with Chapter 5-4 of the Code of Athens-Clarke County.

Type or print name

Professional License Type and Number

Signature

Date

(____) ____ - _____
Phone

Stormwater Utility Credit Calculation Sheet

Complete the following tables using the information contained in your Stormwater Management Plan or other supporting documentation as may be required. If you need more room than is provided by the tables, attach additional pages to your submittal, and reference them on this Calculation Sheet.

Stormwater Quantity Credits

Instructions: Complete the following table using the information contained in your Stormwater Management Plan. Be sure to reference where in the Stormwater Management Plan the information is located.

Level of Control	Post-Development Runoff Volume Units (circle one): cu.ft or ac-ft	Peak Post-Development Discharge Rate (cfs)	Drawdown Period (hours)	Reference
Stream Channel Protection				
Notes:				

Level of Control	Hydrologic Modeling Results			Reference
	Pre-Development Discharge Rate (cfs)	Post-Development Discharge Rate (cfs)	Controlled Post-Development Discharge Rate (cfs)	
Overbank Flood Protection				
Extreme Flood Protection				
Notes:				

Stormwater Quality Credits

Instructions: Water Quality Credit is based on the reduction of the average annual loading of Total Suspended Solids (TSS) leaving the entire site. Be sure that the **Area Treated** column adds up to the total area of the parcel. Partial credit may be received if only a portion of the site receives treatment from a treatment BMP or the entire site is treated to a level that is less than 80 percent reduction of TSS. The supporting calculations for these requirements may be attached to this submittal or included in the Stormwater Management Plan. In either case a reference shall be given as to where the supporting calculations may be found.

Basin Identification	Area Treated by BMP (ac)	Percent of Total Project Area	Percent Impervious (%)	Water Quality Volume WQ_v (ac-ft)	Description of Proposed BMP	Reference
TOTAL		100%				
Notes:						

Education Credits

Instructions: Applicants must provide adequate documentation to certify to ACC staff that the environmental science curriculum being taught provides adequate instruction on water protection issues. Applicants must summarize the documentation being submitted in the table below and attach all appropriate documentation.

Name of School: _____

Environmental Education Program	Grade Level(s)	Number of Students	Percent of Total Students	Contact Hours

Agriculture Credit

Instructions: Applicants must provide the information requested below and attach a copy of the farm plan approved by NRCS.

Property Zoning Designation: _____ Date of Approved Farm Plan: _____

Notes: _____

Residential Subdivision Credits

Instructions: Applicants within single-family subdivisions that have privately owned, maintained and operated stormwater BMPs must complete a credit application for the Quantity and Quality Credits. Applicants must be able to demonstrate that the facilities controlling the stormwater runoff from the subdivision complies with the requirements and performance standards described in Chapter 5-4 of the Code of Athens-Clarke County. Applicants may apply jointly or reference an approved credit application and stormwater management plan that had previously been approved by ACC staff in-lieu-of submitting the information with their application. In addition, applicants must provide documentation showing that they contribute to and are responsible for the costs associated with the ownership, operation and maintenance of the stormwater BMPs.

Approved Credits

Official use only

Credit	Reviewer		Date of Approval
	Name	Signature	
Quantity			
Channel Protection			
Overbank Protection			
Flood Protection			
Quality			
40 % TSS Reduction			
65 % TSS Reduction			
80 % TSS Reduction			
Education			
Agriculture			
Subdivision			